

ODP-0-1135

19 AUG 1980

MEMORANDUM FOR: [REDACTED]

STATSPEC

FROM :

:

[REDACTED]  
C/P&PG/AS/ODP

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SUBJECT

: RFP for Field Text Editing System

1. Attached for your use are sections of an RFP that ODP prepared and successfully awarded. These are the sample sections we agreed to provide as a suggested approach for developing your RFP in our meeting on 12 August 1980.

2. In addition to the Statement of Work (SOW) we included sections which should be useful to you in creating an RFP for your unique requirements.

- a. Section III and the indices to Sections A, B, and C define the format and "boiler-plate" clauses in a standard Request for Proposals (RFP).
- b. Sections D and E contain clauses useful for Agency or ADP related needs. These sections may need to be examined for relevance to your specific needs.
- c. Section F is the sample SOW. The functions requested in this SOW are more hardware oriented than your SOW appears to be, but the approach is to define system capabilities as deliverables instead of specifying the end product. Such an approach assures that the capabilities you require are delivered and allows the bidder some flexibility in providing state-of-the-art hardware that meets those capabilities.

3. If we can be of further assistance in this RFP, please call us on X5937. Either I or my successor after 29 August 1980, [REDACTED] will be available.

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Attachments: a/s

ODP/MS/SAP:jal/(5937) (18Aug80)

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